



**CAIRNS
NETBALL**

2026 BY LAWS

**For full Winter Season
registrations – not including
social membership**

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Contents

1.	General.....	4
1.1	Cairns Netball Association Complex	4
1.2	Objective.....	4
1.3	Colours	4
1.4	Alcohol.....	4
1.5	CNA Complex Facilities & Surrounds	4
1.6	Spectators	4
1.7	Children	5
2.	Clubs & Teams.....	5
2.1	Registrations.....	5
2.2	Uniforms	6
3.	Competition, Divisions & Game Day	6
3.1	Winter Season Competition	6
3.1.1	Points System	6
3.1.2	Forfeits	7
3.1.3	Finals Series	7
3.2	Winter Season Division Rules	8
3.2.1	Competition Structure	8
3.2.2	Grading.....	8
3.2.3	Playing in a lower Division	9
3.2.4	Playing in a higher Division	9
3.2.5	Division 1 Squad Rules	10
3.3	Umpires	11
3.3.1	Responsibilities of umpires.....	11
3.3.2	Treatment of Umpires	12
3.4	Game Nights.....	12
3.4.1	Game Postponement or Cancellation	12
3.4.2	Players and Team Officials	13
3.4.3	Team Requirements.....	13
3.4.4	Team Scoring Requirements.....	13
3.4.5	Compliments, Suggestions, Concerns & Complaints	14
3.5	Winter Season Awards.....	15
3.5.1	Coaches Awards & Season MVP's	15
3.5.2	Grand Finals	15
3.5.3	End of Season Awards.....	15
4.	Use of CNA Complex Facilities	16

4.1	Court Access & Keys	16
4.2	Facility Safety Check.....	16
4.3	Use of Courts Outside Booked Training Hours	16
5.	Volunteering	16
5.1	Blue Cards.....	16
5.2	Child Safe Standards.....	16
6.	Duties of the CNA Board, Subcommittees and CNA Operations Staff	17
6.1	Duties of CNA Board Members and Operational Staff	17
6.2	Subcommittees	17
7.	Membership Fees	17
7.1	Registration and Levies	17
8.	Representative Teams.....	18
8.1	Purpose.....	18
8.2	Eligibility	18
8.2.1	Player Eligibility	18
8.2.2	Player Responsibilities	18
8.3	Representative Program Structure and Appointments	18
8.3.1	Structure.....	18
8.3.2	Appointment Process.....	18
8.4	Qualifications and Delegated Authority	19
8.4.1	Program Lead	19
8.4.2	Coach Requirements	19
8.4.3	Umpire Requirements.....	19
8.4.4	Manager Responsibilities.....	19
8.5	Representative Uniform	20
8.6	Governance	20
9.	Penalties	21
10.	Appendix.....	22
10.1	Umpiring Guidelines.....	22

By-Laws of Cairns Netball Assoc Inc (CNA)

for full winter season registrations – not including social membership

It is the responsibility of all members of the association to be familiar with this document. Please ensure coaches, managers, players and scorers are aware of these By-Laws. They should be read in conjunction with the Cairns Netball Association Inc. (hereafter CNA) Rules (hereafter the CNA Rules) and the current edition of the World Netball Rules of Netball.

1. General

1.1 Cairns Netball Association Complex

The Cairns Netball Association Complex is located at 2 – 10 Little Street, Manunda, 4870.

1.2 Objective

To ensure Netball is delivered in a safe, inclusive, and enjoyable environment for all participants.

1.3 Colours

The colours of CNA will be green, gold and black.

1.4 Alcohol

CNA has the right to sell alcohol on the premises at their discretion. Liquor licensing laws are to be adhered to. Alcohol is not to be consumed **whilst playing, coaching or scoring or within the playing area**. Alcohol is not permitted to be brought into the CNA Complex.

1.5 CNA Complex Facilities & Surrounds

Respect for the facilities must always be shown. Immediately advise a member of CNA staff should you find any damage to any fixtures or property.

No animals are allowed within the CNA Complex, except for service dogs.

No skateboards, roller skates, scooters, or bicycles are allowed to be used or ridden within the CNA Complex.

CNA Complex and its surrounds, including the car park, are non-smoking. Smoking within the facilities at any time is deemed an offence and you will be asked to leave immediately.

1.6 Spectators

Spectators, including children, are not permitted within the blue court surrounds at any time during competitions. The playing areas are only for umpires, teams and officials only.

It is expected that Spectator behaviour is respectful of all participants and officials and that

sportsmanship is always shown. Penalties may be imposed for breach of behaviour. Refer section 9 - Penalties.

1.7 Children

Children must always be accompanied by a responsible adult, with them being a parent/guardian, coach or manager.

Parents/Guardians are required to ensure when collecting and dropping off children at the CNA Complex to be on time. For safety reasons please park and then collect children from inside the CNA Complex.

PLEASE NOTE: The supervision of the council playground adjacent to the main entrance gate is not the responsibility of CNA and the use of this equipment is at the user's risk. Children must always be supervised by responsible adults such as parents, guardians or older family members when at the CNA Complex.

2. Clubs & Teams

The terminology of Membership and Clubs throughout the by-laws refers to all clubs, teams and schools as defined in the CNA Rules.

2.1 Registrations

- a. All players must register on Netball Connect by the due date requested for the start of season. Failure to register before taking the court will result in a Penalty being issued. Refer Section 9 – Penalties.
- b. Any players registering once the season has commenced must register with their club on Netball Connect before taking the court. Failure to register before taking the court will result in a Penalty being issued. Refer Section 9 – Penalties.
- c. Any player seeking to change Clubs must submit a signed transfer form endorsed by a club contact person from both Clubs. This form must be submitted to CNA prior to any online registration or participation in the competition. Failure to do so may result in a penalty. Refer Section 9 – Penalties.
- d. Players are not allowed to register in more than one club during the winter season competition.
- e. Clubs are to submit their final team lists via Netball Connect by the date outlined by CNA in the Competition's Manual for that year.
- f. Each team must have a minimum of seven (7) players and a maximum of twelve (12) players. Except for where Division 1 Squad Rule applies – refer section 3.2.6 - Division 1 Squad Rules
- g. If a team requests to disassociate from a Club but wishes to continue to play as a team in the same division, this shall be permitted. However, any points previously gained in fixture matches shall be forfeited.

2.2 Uniforms

Each Club, when first applying for membership, **MUST** supply particulars of its uniform/s, including any variations for Inclusivity, Men's & Mixed, for approval before being adopted.

No Club shall change its approved uniform without first obtaining written consent from CNA.

All players in a team must wear their approved club uniform for that team and division.

Any special requests for individual players regarding uniforms must be put in writing to CNA for approval.

3. Competition, Divisions & Game Day

All clubs and teams shall be governed by the regulations regarding fixtures and match play as set out in these by-laws. The rules of play are adopted by Netball Australia and Cairns Netball Association and set down in the current edition of the World Netball Rules of Netball book.

3.1 Winter Season Competition

Competition nights will be Tuesdays and Wednesdays. CNA can amend Game Nights to accommodate special events e.g. State of Origin.

Any court safety issues are to be brought to the attention of the CNA official in the Control Room immediately, so that it can be dealt with to ensure player safety.

Players may not wear anything that could endanger themselves or other players, as per World Netball - Rules of Netball (Rule 3: TEAM section 12) and specifically but not limited to:

- No body-piercings, including earrings, may be worn.
- No adornment that may endanger player safety may be worn.
- Medical alert bracelets can be worn but must be taped or under a sweat band.
- Medical devices may be worn provided they are securely covered with tape and/or padding.
- Players shall be allowed to wear Netball Specific Gloves; hands must be checked by the umpire prior to the start of play for jewelry/adornments.

NOTE: Players selecting to wear gloves do so at their own risk and CNA is not responsible for any injuries that they may occur from playing with long nails etc.

3.1.1 Points System

- a. 3 points will be awarded for a win, 2 points will be awarded for a draw, and 1 point will be awarded for a loss.
- b. In the instance of a forfeit:
 - Teams receiving the **forfeit win** shall be awarded the three (3) points
 - Teams receiving the **forfeit loss** shall receive zero (0) points
- c. The points table can be accessed through the Netball Connect App. Please report any incorrect entries to admin@cairnsnetball.net.au

3.1.2 Forfeits

- a. If a team is to forfeit a game, they must contact the Competitions Manager by telephone 07 4051 7501 and email admin@cairnsnetball.net.au by **4PM** on the day of the game concerned so all relevant people can be notified. Non-compliance may result in a penalty. Refer Section 9 – Penalties.
- b. If a team forfeits more than twice in a season, the team must show cause and have a reasonable explanation. Refer Section 9 – Penalties.
- c. If a team cannot take the court within 5 mins of starting time the umpires must notify the Control Room.
A CNA Control room official will then award the match to the opposing team and make note on the scoresheet & in Netball Connect.
Failure to following the correct forfeit process outlined in this section may result in a penalty. Refer Section 9 – Penalties.

3.1.3 Finals Series

- a. At the conclusion of the regular winter season, the finals series shall be played as follows with team rankings based on points and goal percentages taken from Netball Connect:
 - **Major Semi Final** – No.1 team VS No.2 team
Winning team advances straight to Grand Final
Losing team advances to Preliminary Final
 - **Minor Semi Final** – No.3 team VS No.4 team
Winning team advances to the Preliminary Final
Losing team is out of finals contention.
 - **Preliminary Final** – Loser Major Semi Final VS Winner Minor Semi Final
Winning team advances straight to Grand Final
- b. In the event teams finish the regular season on equal points, the team with the highest goal average shall be awarded the higher ranking. Goal percentages are available via Netball Connect ladders. Calculation of goal percentages are made as per below:
of goals scored x 100 divided by # of goals against x # of games played
= goal average

If after ranking teams according to goal percentages to two (2) decimal points, teams remain tied, the results of the matches between the two (2) teams concerned during the qualifying rounds will decide the winner.
- c. A player must have played a minimum of 3 (three) games as a registered Player with their club during the relevant season to be eligible to play in the Finals Series.
- d. The Competitions Manager will advise Clubs of all eligible players for finals series for each team at the end of the regular season. All teams participating in the final's series will be emailed their finals team lists 48 hours prior the finals.

- e. A team is deemed short if it has less than the total number of eligible registered players as at week 18 of the season available to play for the final series. E.g. if a team has nine (9) eligible registered players as at week 18, then the maximum number of players the team will be able to play is nine (9).

If the team is deemed short the club can organise players from a lower division to give them a total number of player equal to the number of eligible registered players as at week 18. Email notification of what players are being used must be sent to admin@cairnsnetball.net.au at least 24 hours prior to the final.

If no notification is sent, the players will NOT be allowed to take the court.

- f. Requests for any more than twelve (12) players will not be granted.
- g. In the event of a game in the Finals Series being a draw, there will be a two (2) minute interval at the end of full time then extra time will be played.
- **Wednesday Night Divisions** extra time will consist of two (2) halves of seven (7) minutes each with a one (1) minute interval at half time.
 - **Tuesday Night Divisions** extra time will consist of two (2) halves of five (5) minutes each with a one (1) minute interval at half time.

Teams shall change ends at half time. During intervals substitutions and/or team changes may be made. During extra time normal injury/illness procedures shall apply as per the World Netball - Rules of Netball.

In the event of a tie remaining at the end of extra time, a visual and/or verbal signal from the scorers shall be used.

3.2 Winter Season Division Rules

3.2.1 Competition Structure

The competition structure will be listed in the Competition Manual for the relevant year. This will include age recommendations. Age is determined as the players age on 31st December per Netball Queensland guidelines.

3.2.2 Grading

Divisions and placement of teams is determined by the Grading and Fixtures sub-committee (G&F Sub-Committee hereafter) consisting of persons nominating for sub-committee positions, taken annually.

Clubs are to nominate teams in the division they believe the team should play in, however final gradings may be different to these.

Grading games will be played in the following structure:

- 3 weeks of grading games with up to 3 games played each week
- Games will consist of 2 x 10-minute halves
- There will be no points awarded for Grading Games
- Players are not to move between teams during grading
- Teams will not move divisions during week 1 & 2 of grading
- Prior to week 3 of games Grading & Fixtures will engage clubs with any purposed movements

After week 3 of Grading Games, the G&F Sub-Committee shall finalise any team movements prior to week 1 of the competition.

Where a team has moved division, clubs can review players and request a dispensation if they wish to move players between teams.

The G&F Sub-Committee will have until week 3 of the competition to review and make further movements if required.

Clubs have the right to discuss decisions with the G&F Sub-Committee, but the final decision will be that of the G&F Sub-Committee.

The G&F Sub-Committee will endeavour to ensure that each division has the number of teams that will allow for even competition across teams and to avoid bye weeks, however this will be dependent on the overall number of nominations received.

3.2.3 Playing in a lower Division

A player shall not play in a division lower than the division in which their allocated team is registered for the current season in Netball Connect.

Failure to comply with above rule will result in penalties. Refer Section 9 – Penalties.

3.2.4 Playing in a higher Division

This relates to all Junior and Senior teams, except where the Division 1 & 1 Reserve Squad rules apply – refer to section 3.2.6 – Division 1 Squad Rules

- a. When playing in a higher Division, a player may play for any team in their club provided they meet the minimum age requirements for the higher Division.
- b. If there are two teams from the same Club in the same Division, players cannot play across the Division.
- c. Players may play in a higher Division until they have played four games above their registered Division. The fifth game will determine the players new registered team and Division for the remainder of the season.
- d. Any player playing up is required to be selected as a Borrowed Player in Netball Connect before commencement of the game.

Failure to comply with above rules will result in penalties. Refer Section 9 – Penalties.

3.2.5 Division 1 Squad Rules

If a club is registering a team in the Division 1 and Division 1 Reserve competitions the Squad Rules shall apply.

- a. When the Squad Rule's applies up to 24 (twenty-four) players may be registered per Squad.
 - a.1 If a club is entering 1 or more squads (1 team in Division 1 and 1 team in Division 1 Reserve), they must nominate each squad (1 x Division 1 team and 1 x 1 Reserve team per squad) using the Squad Nomination Form.
 - a.2 If a club is entering one team in Division 1 and 2 teams in Division 1 Reserve the squad structure shall be as follows:
Division 1 – minimum 6 (six) players to be named (cannot play down).
Division 1 Reserve team A – maximum of 15 (fifteen) players with 9 (nine) players named who can play in the Div 1 team.
Division 1 Reserve team B – maximum of 15 (fifteen) players with 9 (nine) players named who can play in the Div 1 team.
Each week players will be selected from those named in the squad to play in the Division 1 team. There is to be no more than 12 players total playing in each team that forms the squad (Division 1 & Division 1 reserve).
 - a.3 If a club is entering only 1 team in either Division 1 or Division 1 reserve and has teams in division 2 or below section 3.2.4 Playing in a Higher Division shall apply.
 - a.4 If the same club has 2 teams nominated in Division 1 or Division 1 Reserve, Clause 3.2.4b of the by-laws shall apply - If there are two teams from the same Club in the same Division, players cannot play across the Division.
- b. By the date nominated by CNA which will be prior to Week 1 of Grading clubs must:
 - b.1 Name a minimum of 6 (six) squad members who will only be eligible to play in Division 1 for their nominated squad for the season. These players shall be assigned to the Division 1 team in Netball Connect.
 - b.2 The remaining squad members up to 18 (eighteen) as per 3.2.5 a.1 or 3.2.5 a.2 are eligible to play in both Division 1 and Division 1 Reserve teams until finals. These players shall be allocated to the Division 1 Reserve team/s in Netball Connect.
 - b.3 The club must confirm these details by completing the Squad Nomination Form and return to CNA via email to admin@cairnsnetball.net.au
- c. Players can only play in either the Div 1 team or the Div 1 reserve team during each round of grading and the regular season. Players must be selected in Netball Connect by the team manager prior to the start of the game, with the final team being checked by the other team's manager/scorer before the start of play.
Note – all players are to have their photo loaded into netball connect to assist with player identification

Squads that do not apply with the above by-laws may have penalties imposed.
Refer Section 9 – Penalties.

d. The following shall apply alongside the bylaws under Section 3.5.2- Grand Finals:

A Division 1 Squad player can only play finals for the team that they have played most games for during the regular season.

For example, a player has played 7 games for Division 1 Reserve and 8 games for Division 1; therefore, the player qualifies to play in Division 1 and are not eligible to play in Division 1 Reserve for finals.

If a player has played the same number of games for both teams the player must play in the higher Division.

3.3 Umpires

3.3.1 Responsibilities of umpires

All umpires are required to complete the Foundation Umpire Course and Rules of Netball Theory Examination online. These courses can be found at <https://learning.netball.com.au/login/index.php>

Umpires are also required to update their qualifications as per the National Umpire Development Framework document which can be found at <https://netball.com.au/umpiring/accreditation>

- a. All umpires are to be registered via Netball Connect.
- b. All umpires over the age of 18 years of age must have a BlueCard and provide copy of same to CNA.
- c. Umpiring duties will be available in Netball Connect by 5pm Fridays. All umpires are required to accept or decline their duties in Netball Connect by 10am on Monday prior to allocated game.
If an umpire has not responded CNA may allocate that duty to another umpire without any notification.
If you have accepted a game and are then unable to attend, you are required to email admin@cairnsnetball.net.au to advise and have game reallocated.
- d. Umpires are required to wear clothing that is distinct from the team's playing uniforms and suitable sports footwear.
A CNA umpire shirt is to be provided to all umpires by CNA and must be worn by all Umpires. No bike shorts are to be worn by Umpires.
- e. Umpires are required to sign in for games at the CNA Clubhouse at least 10 mins prior to the start of each round. Umpires that are playing the round before should sign on as soon as they arrive at the courts. This includes all umpire your own games.
- f. If an umpire hasn't signed on for any reason, they will be called to their assigned court by the Games Controller. In the circumstance of the umpire not presenting themselves the Games Controller will request a volunteer umpire. All games may not commence until courts have 2 umpires present.

3.3.2 Treatment of Umpires

During a match, all players, team officials, and spectators must not:

- Criticise umpires or their decisions
- Use offensive, insulting or abusive language and/or gestures
- Use excessive noise or interruption
- Encourage foul play by on-court players
- Enter the court other than in extenuating circumstances where player safety is endangered

Either of the officiating umpires may penalise such behaviour in accordance with the Rules of Netball - Rule 18 Game Management.

Failure to comply with the above may result in additional penalties. Refer Section 9 – Penalties.

3.4 Game Nights

3.4.1 Game Postponement or Cancellation

CNA's preference is to **NOT** cancel games. However, player and umpire safety is paramount and if the courts are deemed unsafe by the CNA official in the Control Room, matches will be postponed or cancelled.

A decision to postpone games due to wet weather or dangerous weather conditions will be communicated on Facebook, Netball Connect and via email to all Clubs.

Unless extreme circumstances prevail, decisions regarding postponement of games will not be made more than 30 mins prior to the start of each round.

Under **NO** circumstances are games to be postponed or cancelled by any other persons other than the CNA official in the Control Room or the Operations Manager. Penalties may apply. Refer Section 9 – Penalties.

The decision to postpone games are made round by round. Our guidelines for cancellation or postponement are:

- a. Games will only be postponed in the event of HEAVY continuous rain, hail and/or lightning, extreme heat or unforeseen circumstances e.g. power outage.
- b. Under NO Circumstances are games to be postponed or cancelled by any other persons other than the CNA official in the Control Room or the Operations Manager.
- c. Postponed rounds will be rescheduled to the next available opportunity.

If for any reason, a game isn't played in its entirety the following rules apply:

- a. If a game is stopped before half time, the game is to be replayed
- b. If a game is stopped any time after half time, that match will constitute a game and the score will stand as at that point.

3.4.2 Players and Team Officials

All players and team officials must follow the current netball rules as per the World Netball - Rules of Netball book.

During play, team officials and bench players must remain at the team bench with the exception that bench players may leave the team bench for a valid reason such as to warm up, to seek injury attention or similar.

As per section 3.3.2 - Treatment of Umpires, during a match, all players and team officials must not:

- Criticise umpires or their decisions
- Use offensive, insulting or abusive language and/or gestures
- Use excessive noise or interruption
- Encourage foul play by on-court players
- Enter the court other than in extenuating circumstances where player safety is endangered

Either of the officiating umpires may penalise such behaviour in accordance with the Rules of Netball - Rule 18 Game Management.

Failure to comply with the above may result in additional penalties. Refer Section 9 – Penalties.

3.4.3 Team Requirements

Each team is required to provide a game ball of a suitable standard. Umpires shall check both team's balls and select the ball to be used for play.

3.4.4 Team Scoring Requirements

- a. Each team must provide a designated scorer for all games.
- b. Scorers must be positioned together at the official scoring seats to ensure accuracy.
- c. Scoring shall be completed by
 - Home Team (1st team listed in Netball Connect) – Live scoring via Netball Connect app.
 - Away Team (2nd team listed in Netball Connect) – Support scorer from Home Team – confirm attempts/goals, centre pass, scores etc.
During grading games where the Away team shall be required to complete a paper score sheet including goal attempts and goal scored. It is the responsibility of the away team to collect the paper score sheet from control prior to the start of each game.

In the case of a Netball Connect outage – paper score sheets shall be available from control and must be collected prior to the start of the game.

- d. Registered players full names will be shown on the live scoring app.
 - It is the responsibility of the team manager/coach to ensure that team

attendance is completed in Netball Connect prior to the start of the game.

- If the name of a registered player does not appear in Netball Connect, please report to the Games Controller immediately.
- e. Both scorers are responsible for accurately recording in Netball Connect and confirming with each other:
- Team selections have been completed with coach/manager
 - Goals scored
 - 1st Centre Pass of game and centre passes taken
 - Quarter-by-quarter score progression in Netball Connect
- f. Both scorers must confirm the official scores is correct on Netball Connect at the conclusion of the match.

3.4.5 Compliments, Suggestions, Concerns & Complaints

Compliments, Suggestions & Concerns can be provided to CNA directly using the “CSCC QR Code” located around the CNA facilities or via a manual form available at control. These will be reviewed and a response shall be provided within 7 days.

Match Complaints

All matches are governed by the Rules of Netball, which all players, team officials and spectators must adhere to.

Rule Clarification

During an interval, a team captain and/or the player concerned may seek clarification of any rule interpretation directly from the umpires.

During a Match

If a captain or coach believes an issue or incident requires attention during a match, they must approach the CNA Umpire Mentor or another CNA Official.

The CNA Representative will assess the situation, mediate where appropriate, and attempt to resolve the issue. A written report of the incident must be submitted by the CNA Representative at the completion of the match for official records.

If the matter is not resolved, the captain or coach may then notify the CNA Official in the Games Control Room, who will make further attempts to find a suitable solution.

Formal Complaints

If a resolution cannot be achieved, the CNA Official may request that the captain or coach lodge a formal written complaint by scanning “CSCC QR Code” located throughout the venue or the CSCC document available from the Games Controller.

All formal complaints must:

- Be endorsed by the club to which the team is affiliated
- Be signed by a club representative (CNA will liaise with the club if submitted via CSCC QR code to confirm support)
- Be submitted within **24 hours** of the incident

CNA will not accept complaints that are not submitted through correct channels and

endorsed by the team's affiliated club.

CNA will investigate all endorsed complaints and provide a response within **14 days**.

3.5 Winter Season Awards

3.5.1 Coaches Awards & Season MVP's

10 & U, 12 & U, 14 & U and 14 & U Boys

After each game in the regular season, the coach of each team will select the best player from their own team. This player will receive a McDonald's voucher.

Junior & Intermediate Divisions and Senior Division 2, 3 & 4

After each game in the regular season, the coach is to select (3) players to receive 3-2-1 points (3 for best, 2 for second-best, 1 for third best) for their own team, this must be recorded in Netball Connect.

Division 1 & Division 1 Reserve

After each game the team manager or coach shall approach the Team Manager for the opposition team to select (3) players to receive 3-2-1 points (3 for best, 2 for second-best, 1 for third best) for the opposition team, this must be recorded in Netball Connect.

3.5.2 Grand Finals

Applies to Division 1, 1 Reserve, Senior 2, 3, 4, Intermediate and Junior Divisions 1, 2 & 3.

Prior to the commencement of each Grand Final game CNA will request 3-5 people to select 3 players from either team to receive 3-2-1 points (3 for best, 2 for second-best, 1 for third-best) which will be counted by CNA to determine the Player of the Final award.

3.5.3 End of Season Awards

Nominations will be called for the following awards:

- Junior Umpire of the Year
- Senior Umpire of the Year
- Junior Sportsperson of the Year
- Senior Sportsperson of the Year
- Coach of the Year
- Volunteer of the Year

Criteria for each award will be published when nominations are called for.

Nominations will be presented to the CNA Board who will decide on the winner of each award.

4. Use of CNA Complex Facilities

4.1 Court Access & Keys

Access to the CNA Complex is via a coded padlock at entrance gates.

Upon payment of the Annual Court Hire fees, Clubs will be issued with up to 2 keys based on club requirements (access to toilets and storage shed).

Club Keys must be presented to CNA by Friday 18th September 2026 and can either be returned for the season or should the club require access to the storage facility over the off season be signed out again.

Failure to return or loss of any CNA keys will result in a penalty. Refer Section 9 – Penalties.

Lights are controlled by a timer, and no usage will be allowed outside the annual court hire allocated times, unless additional bookings are made and paid for.

Clubs must ensure that all gates, storage facilities and all toilets are locked prior to leaving the courts. If a club is found to have not locked the gates, storage facilities or toilets before leaving penalties may be imposed. Refer Section 9 – Penalties.

4.2 Facility Safety Check

Prior to training, teams must carry out a safety check to ensure the courts and the surrounds are safe.

Clubs unlocking the toilets must conduct a safety check. Please ensure toilets are kept tidy and any issues are reported to CNA.

4.3 Use of Courts Outside Booked Training Hours

Clubs/Teams that wish to use the courts outside their booked training times must complete a Court & Facility Hire Application form, have request approved and pay any applicable fees prior to use.

5. Volunteering

5.1 Blue Cards

All officials 18 years of age and over must have a BlueCard if working with children under 18 years. Blue Cards are free for volunteers. Applications and renewals are made online at www.bluecard.qld.gov.au.

All BlueCard holders must be linked to CNA via the BlueCard portal. Please email admin@cairnsnetball.net.au to be linked.

5.2 Child Safe Standards

All clubs must comply with the Queensland Family and Child Commission (QFCC) 10 Child Safety Standards. Information about the Child Safety Standards can be found online <https://www.qfcc.qld.gov.au/childsafestandards>.

6. Duties of the CNA Board, Subcommittees and CNA Operations Staff

6.1 Duties of CNA Board Members and Operational Staff

Duties and roles are available in the CNA Rules. Employees at CNA will work and be paid as per the conditions set in employment contracts aligned with the relevant Awards.

6.2 Subcommittees

- a. All subcommittee members must submit an expression of interest form showing qualifications and experience to the CNA Board for consideration of inclusion on any subcommittee.
- b. All roles are defined in writing and kept at the CNA office showing their authority and procedures and in keeping with the CNA Bylaws and the CNA Rules.
- c. Subcommittees may have Board members and/or operational staff as members to ensure continuity of reporting.

7. Membership Fees

Application for membership shall be set down in clause 3 of the Constitution Rules.

7.1 Registration and Levies

- a. All members shall be liable to pay the Netball Queensland Capitation fee and the Association fees as determined by the Board from season to season. These fees shall be presented to the delegates at a General Meeting.
- b. CNA Competition Fees for each player registered with any team taking part in fixture or competitions are directly controlled by the Association and are payable upon registration on Netball Connect.
- c. Non-Playing (Associate/Ordinary) Members must register free of charge on Netball Connect each year. Insurance coverage will be included for this class of members.
- d. Special levies for any specific purpose may be payable, when necessary, as determined by the Board.
- e. Any claim for a refund of CNA Competition fees must be made no later than round 4 of each year. Refunds will only be approved if a player has not taken the court for training and/or games.
A player requesting a refund of CNA Competition fees must complete a refund form, which must be signed by a Club Representative and submit it to the Competitions Manager for approval.
- f. The Netball Queensland Capitation levy is non-refundable once a player has taken the court for any training and/or games.

8. Representative Teams

8.1 Purpose

The Cairns Netball Association (CNA) Representative Program exists to select and prepare teams to compete at Netball Queensland sanctioned events. The program operates under the authority of the CNA Board.

8.2 Eligibility

8.2.1 Player Eligibility

- a. All currently registered CNA players are eligible to nominate for representative trials.
- b. Players must meet eligibility requirements set by Netball Queensland for the relevant competition.
- c. Players must be available for all scheduled trainings, carnivals and competitions as outlined in the Representative Program Handbook.
- d. Players must nominate by the advertised closing date.
- e. Additional players may be invited to trial where it is considered in the best interests of the program.

8.2.2 Player Responsibilities

- a. Selected players must comply with the CNA Code of Conduct and the Representative Program Handbook.
- b. Failure to meet attendance, behavioural or financial obligations may result in removal at the discretion of the Program Lead in consultation with the Board.

8.3 Representative Program Structure and Appointments

8.3.1 Structure

- a. A Program Lead will be appointed by the CNA Board.
- b. A Representative Sub-Committee will be appointed by the CNA Board and will operate within its approved Terms of Reference.
- c. The number of teams and required officials will be determined by the CNA Board following the close of player nominations, based on a proposal from the Program Lead.
- d. At minimum:
 - Each team will have a Coach
 - Each team will have a Manager
 - Umpire allocation as required by Netball Queensland
 - A Selection Panel of no fewer than three (3) selectors per age group

8.3.2 Appointment Process

- a. Representative Official roles are volunteer positions.
- b. Interested applicants must nominate through the Program Lead by the advertised closing date.
- c. Applications will be reviewed by the Program Lead and presented to the Representative Sub-Committee.
- d. Final appointments are subject to ratification by the CNA Board.

- e. Officials will be appointed prior to player trials wherever practicable.
- f. Appointments will be formally announced following Board approval.

8.4 Qualifications and Delegated Authority

All CNA Representative Officials must:

- Hold a current Blue Card
- Hold a current First Aid and CPR certificate (or obtain prior to commencement)
- Comply with the CNA Code of Conduct

8.4.1 Program Lead

The Board delegates operational management of the Representative Program to the appointed Program Lead, who is responsible for planning, coordination and delivery of the program.

The Program Lead has delegated authority to:

- Develop and implement the annual program plan and timelines
- Coordinate trials and oversee the selection process in accordance with these By-Laws
- Appoint and manage Selection Panels (subject to Board ratification)
- Oversee and support appointed Coaches, Managers and Umpires
- Enforce compliance with the Representative Program Handbooks and Code of Conduct
- Make operational decisions necessary for the effective functioning of the program
- Address player or official performance, behavioural or attendance concerns
- The CNA Board retains final authority in matters relating to disputes, appeals, financial approvals outside the approved program budget, and issues presenting significant risk to the Association.

8.4.2 Coach Requirements

- Minimum Netball Australia Development Coaching Accreditation (or actively working towards)
- Current Rules of Netball Theory Exam pass
- Availability to attend and deliver scheduled training sessions, designated carnivals, competitions and program events as outlined in the Representative Coach and Player Handbooks

8.4.3 Umpire Requirements

- Minimum current National 'C' Badge
- Meet fitness requirements appropriate to competition level

8.4.4 Manager Responsibilities

Managers are responsible for the administrative and operational management of the team as outlined in the Manager Handbook, including attendance at scheduled trainings, competitions and carnivals.

8.5 Representative Uniform

- a. The official CNA Representative colours are green, gold and black.
- b. The uniform is registered with Netball Queensland.
- c. The uniform is exclusive to the CNA Representative Program and must not be worn by any other CNA team or player.

8.6 Governance

- a. The Representative Program operates under the authority of the CNA Board.
- b. The Representative Sub-Committee and Program Lead are responsible for the operational delivery of the program in accordance with these By-Laws and the Representative Program Handbook.
- c. In the event of ambiguity, the CNA Board retains final decision-making authority.

9. Penalties

Where there has been a breach of the by-laws CNA may select to impose a penalty for that breach. The CNA will take into consideration the severity of the breach and the circumstances that surround the breach. If penalties are to be imposed CNA will advise the club and team or player involved via email of the decision.

Breach of Behaviour – Section 1.6, Section 3.3.2 and Section 3.4.2	
Breach of behaviour is defined as, but not limited to: • Criticise the umpires or their decisions • Use offensive, insulting or abusive language and/or gestures • Use excessive noise or interruption • Encourage foul play by on-court players Along with either of the officiating umpires penalising such behaviour in accordance with the Rules of Netball - Rule 18 Game Management, additional penalties may be imposed at the discretion of the CNA.	1st Offence - Written warning to the Club/Team/Individual involved 2nd Offence – 2-week suspension for individuals involved 3rd Offence – Suspension for the remainder of the calendar year <i>CNA has the right to impose any of these penalties (even if a prior offence has not occurred) should their investigation into the incident deem it to be severe in nature.</i>
Registrations – Section 2.1	
Players who are not registered in Netball Connect taking the court.	1 st Offence - \$50 fine and/or loss of any points awarded for game in question.
Clubs & Player not completing the required Player Transfer form and providing to CNA prior to commencement of games	2 nd Offence - \$100 fine and loss of any points awarded for game in question.
	3 rd Offence - \$200 fine, loss of any points award for game in question and loss of points for following game.
Forfeits – Section 3.1.2	
Failure to contact the Competitions Manager by telephone 07 4051 7501 and email admin@cairnsnetball.net.au by 4PM on the day of the game that the team wishes to forfeit.	Should there be a 4th infringement, the player and club involved will be requested to attend a compulsory disciplinary meeting. Penalties at the discretion of the CNA Operations Manager and Board.
Winter Season Division Rules – Section 3.2.3, Section 3.2.4 & Section 3.2.5	
Players/teams found not adhering to rules Playing in a Lower Divisions – Section 3.2.3 Playing in a Higher Division – Section 3.2.4 Division 1 Squad Rules – Section 3.2.5	
Game Postponement or Cancellation – Section 3.4.1	
Any persons other than a CNA official in the Control Room or the Operations Manager postpones or cancels games.	\$200 fine/or loss of competition points to the offending Club or Team.

Team Scoring Requirements – Section 3.4.3	
Teams failing to provide a scorer or complete either Netball Connect or Paper Scoring correctly	1st Offence - Warning – club to ensure scorer/manager assigned to teams and complete training with all coaches/manager/scorers. 2nd Offence - \$50 fine to club and/or loss of competitions points for that round. 3rd Offence – Loss of competition points and/or increased fine.
Court Access & Keys – Section 4.1	
Loss of Key	\$100 per key
Club found not to have locked the gates, storage facility or toilets before leaving	Up to \$200 for each offence, and if damage is caused by outside parties as a result club may be liable to cover costs
Miscellaneous	
Where the Operations Manager and the CNA Board deem it necessary that a club, team or individual is penalised for actions outside of those listed in the bylaws, CNA may impose a fine or other penalty deemed to be reasonable for the club, teams or individual's actions.	

10. Appendix

10.1 Umpiring Guidelines

Below are guidelines for all CNA umpires regarding game management and should be applied alongside the World Netball - Rules of Netball - Rule 18 Game Management:

- a. The team captain has the right to approach the umpires during an interval for clarification of any rule. Any player/s for whom the clarification is relevant may accompany the captain.
- b. The umpires may request the team captain to speak to any on-court player/s whose behaviour is causing concern. If the captain is not on court, an on-court captain will be advised to the umpires.
- c. If an umpire does not feel confident/comfortable issuing cautions, warnings or requesting the event organiser (Umpire Convener) to remove the offender, at an interval the umpire may request for their club umpire support person or the umpire convener to observe and/or assist where necessary.
- d. In the event the Umpire Convener is unavailable, CNA Staff on duty or a Board member may remove an offending person.
- e. Where possible, try and resolve any issues on game nights in conjunction with the umpire convener and delegates from the clubs involved.